



St. Cornelius Drama Club

Welcome to the 2022-2023 Season of St. Cornelius Drama Club
and this year's Spring production of Frozen Jr.

Registration forms and fees are due Friday, December 2, 2022.

Performances:

- Friday, March 24, 2023 at 7:30 pm
- Saturday, March 25, 2023 at 2:00 pm & 7:30 pm
- Sunday, March 26, 2023 at 2:00 pm

Rehearsal Days & Times:

- **First rehearsal is Monday, December 5, 2022**
 - K-2nd 3:15-4:15 pm
 - 3rd-8th 4:15-5:15 pm
- At the first rehearsal, the students will be evaluated to determine what rehearsal groups to split them into. Ensemble groups are scheduled for 1-2 hours, once a week on either Monday or Friday. We have found that most younger performers only have the attention span after a long day of school to last an hour for rehearsals.
- **Friday, 12/2 is Audition prep.** and is only for those interested in auditioning for a lead role. 3rd-8th grade 12:30-2:30 pm (No lead roles for Kinder, 1st & 2nd will be prepped during their first rehearsal on 12/5).
- We break after lead auditions for the **Winter Holiday from 12/17/22-1/22/23.**
- Beginning after Winter break on **Monday, January 23, 2023 the NORMAL REHEARSALS are Mondays 3:15-5:15 pm (Groups & leads TBD) & Fridays 12:30-3:30 pm (Groups & leads TBD).** Some Saturday rehearsals will be held, only as needed, in the mornings.
 - The day they rehearse will depend on which ensemble group they are cast in and if they receive a lead role or not. Some groups will be scheduled the second hour of rehearsal (Ex. Mondays 4:15-5:15 or Fridays 1:30-2:30 or 2:30-3:30 pm).
 - Once ensemble groups are assigned to a day and time, that will be their set day and time for all remaining weeks of rehearsals. Only lead schedules will fluctuate by week.
 - Leads can be called to either day of rehearsals (Monday or Friday) each week. It depends on what scenes and songs we are working on each day. The calendar on the band app will be updated each week with the specific leads called each day.
 - If your child is assigned to an ensemble group that rehearses the 2nd hour of rehearsal or is called for the lead rehearsal the second hour of rehearsal and not the 1st hour right after school, students will either need to be picked up by parents

and brought back. YaYa's is not responsible for children during that hour after school prior to their rehearsal. Students will either need to be picked up by parents and brought back or will need to go to the supervised extended care until their rehearsal begins. Extended care will walk students over for start of rehearsal if they are in that program. At the end of a group's rehearsal, if a parent is not present to pick-up their child, we will also walk them to extended care and parents will be invoiced directly by extended care per program hourly rates if not already enrolled for the monthly service. Younger performers (K-2nd) are almost always assigned to a group that begins right after school. It is usually our older performers and leads who will be called for the 2nd hour of rehearsal.

- We will post the **ensemble group assignments** as well as the **lead roles** to the Band app sometime over Winter break, but no later than **Friday, January 20th**.
- The Calendar on the Band App will be updated weekly with which groups and leads are called to each rehearsal. Only those listed in the NOTES section for each rehearsal are called.

Sign-in & Out process:

- Students must report on their own to the lunch benches closet to the Large Hall no later than their rehearsal start time the day their group is called. We will not be picking them up at their classroom doors, it is the student's responsibility to go straight to the lunch benches after leaving their classroom. Parents are welcome to walk students to the lunch benches to make sure they get there. Students will have 15 minutes of supervised snack time before we start the rehearsal. Students need to provide their own snack.
- Parents must pick up performers at the Large Hall doors after each rehearsal. We will not release them to the parking lot and there is no supervised carpool pick up at that time. If your child normally walks home, we will need a waiver signed before we release them to walk home.
- We work closely with extended care regarding our overlap students and making sure performers get to and from rehearsal and their care.

Tech Week:

"Tech Week" is the week before the performances (**March 18-23, 2023**). This is the week we load the sets, sound equipment, costumes, and lights into the hall/performance space to practice with the students and teach them how to work with the sets and around technical equipment. Final direction, blocking, and the full dress rehearsals will occur that week. Please plan on rehearsals each day with the evening full dress rehearsals on March 22 & 23, 2023. **Attendance is mandatory during tech week for all cast members.**



We have created a Band App group specific to this production that will list all of the important production information such as rehearsal schedule, practice tracks, dance videos, hand-outs, etc. You will be invited once you register with the email/cell # you listed at enrollment. To add another email please send us a request/direct chat from the App once you are enrolled or emailing us at stcorneliusdrama@gmail.com. You can also scan the QR code above to request to be added. We use a new Band for each production. So if you were on our Elf Jr. Band you will need to be added to the Frozen Jr. Band.

Please see the Band App page for a detailed calendar listing of who is called to each rehearsal. Be sure to click on the rehearsal on the calendar to view the expanded detail/description where the specific characters and groups called will be listed.

Auditions:

Each child can audition for up to 3 lead roles. Please keep in mind that certain lead roles will only be available to certain ages (this information will be forthcoming). Students that do not wish to audition will be given an ensemble part. For those that wish to attend the optional audition preparation class, your registration paperwork and fees must be turned in by Thursday, December 1st.

- **Audition preparation class** will be held on the following date (\$20 fee & advanced registration required):
 - **Friday, 12/2 3rd-8th grade 12:30-2:30 pm** (No lead roles for Kinder, 1st & 2nd will be prepped during their first rehearsal.
 - Attending the audition prep workshop is not mandatory for a part in the musical and does not guarantee a lead role.
- **Lead Auditions** will be held on **December 9th 12:30-3:00 pm** (schedule with specific audition times by lead role will be posted/provided).
- **Callbacks** on Friday, December 16th 12:30-3:30 pm.

Registration and Fees:

Registration forms and fees are due Friday, December 2, 2022.

- **Registration Fee - \$180** covers script, show shirt, rehearsal tracks, ensemble costume items that require purchase and 10 weeks of instruction in singing, acting, and dancing.
 - *Limited number of financial assistance scholarships available. Please reach out to Drama Club administrators at stcorneliusdrama@gmail.com.*
- **Lead Fees** - will be charged to all who are cast as a lead role in the show. This fee is to cover the additional instruction time that these participants will receive during rehearsals. Featured Lead fees are **\$25.00** and Principal Lead fees are **\$50.00**.
- **Costumes** - All cast members are responsible for their own costume. We will provide specific requirements as well as examples and cost-effective suggestions. On the occasion that something needs to be uniform across the cast, we will bulk purchase these items. Some lead costumes will be provided for a small cleaning fee. Details will be forthcoming.
- **Refunds** are only given if requested prior to lead auditions.

Volunteer Positions:

All families are required to volunteer for at least one position during tech week or the show weekend. Must be Virtus Trained to work with students. If you are interested in chairing a committee, please leave your name at registration or email stcorneliusdrama@gmail.com.

- Costumes/Wardrobe (making for show and/or coordinator during the shows)
- Line Leaders
- Set Design/Construction
- Makeup and Hair
- Props (make/locate props for the show)
- Mic Moms
- Show Concession, Candy Grams & Ticket Sales
- Backstage Chaperone
- Backstage Crew
- Cast Party Coordinator/Planning Committee

Parent Information Meetings:

These meetings will happen periodically throughout the production to give you updates and other pertinent show information (i.e. costume requirements, fundraising opportunities, volunteer needs, Tech week, etc.). MEETING DATE TBA & COMMUNICATED THROUGH BAND AP & SCHOOL SPEAK (**MOST OF THESE ARE MANDATORY**).

- **Mandatory Parent meeting via Zoom- Monday, December 5th at 8 pm.**
 - Zoom link posted to Band app and YaYa's website www.yayasacademy.com.

Where to go for help/Questions:

The Band App site is your main source for production information. Always check there first for the schedule, hand-outs, and announcements. Please only approach staff members before or after rehearsal times with your questions, or you can email, text or call us at the following:

St Cornelius Drama Club
stcorneliusdrama@gmail.com

**For financial/registration questions please contact St. Cornelius Drama Clubs administration team at the email above.*

Yaya's Performance Academy
asp@yayasacademy.com
(562) 355-2004

Program Policies:

- **Behavior policy-** Performing in a production should be seen as a privilege. Disrespectful or inappropriate behavior by the performer or the parent will be grounds for expulsion from the production with no refund. Behavior will always be considered when enrolling and auditioning for future shows. Severity of the consequences is at the discretion of the Principal and Artistic Director.
- **Attendance Policy-** 3 or more unexcused absences may result in being dropped from the production without refund. Students who miss excessive amounts of rehearsals fall too far behind and we do not have the time to stop momentum and reteach each number for every absence. Leads with 2 or more unexcused ensemble and/or Lead rehearsal absences may be dropped from their lead role at the discretion of the director.
- **Refund policy-** Requests for refunds must be submitted prior to lead auditions.
- **Photo & video policy-**
 - Photography and videography at the shows are strictly prohibited.
 - We will contract with a set professional show photographer each production to photograph the shows. Participants will have the opportunity to purchase photographs from the photographer.
 - When the royalty contract allows for it, we will hire a professional videographer to video record the show and sell copies to the participant's families. The privilege to do this is on a per show basis depending on what show we are performing and the set regulations in the royalty contract.
- **Parent/ Student Contracts** lay out the expectations we have for our performers and their parents and must be signed by all who wish to be in the show.

St. Cornelius Drama Club

Frozen Jr. Registration

Student Name _____ Grade _____

Will this Student be attending the optional Audition Prep Class? ___ Yes or ___ No

Shirt Size ... Youth/Adult... X- Small Small Medium Large XL

Pant/Short/Shirt Size ... Youth/Adult... X- Small Small Medium Large XL

Student Name _____ Grade _____

Will this Student be attending the optional Audition Prep Class? ___ Yes or ___ No

Shirt Size ... Youth/Adult... X- Small Small Medium Large XL

Pant/Short/Shirt Size ... Youth/Adult... X- Small Small Medium Large XL

Parent Name
(primary contact) _____

Phone Number _____

Email Address _____

Forms & Payment Due Dates:

- **December 1, 2022** for those attending optional audition prep workshop
- **December 2, 2022** for all others

Fees:

- Show Registration open to Grades K-8 ... \$180 per student
- Optional Lead Audition Prep Workshop ... \$20 per student attending this class

Total Enclosed \$ _____ Cash Check # _____ Payable to St. Cornelius School

IMPORTANT NOTE: The drama club's objective is to foster self-confidence, imagination, concentration, cooperation/collaboration, communication skills, problem solving, trust, and fun. Consistent with that objective, all roles/cast members are viewed as equally important and working together is imperative to a successful production and drama program.

Therefore, there will be no refunds given after auditions.

St. Cornelius Drama Club Performer Contract 2022-2023

1. I understand that both performers and parents must be respectful and thoughtful of the fact that many may not receive the lead role they want. I will be respectful of their feelings by appreciating the role I am given and respect the director's choices.
2. I will not complain about the role I receive. If I have questions about how I can improve in the future I will politely ask the director Lysie (Yaya) McCollough-Seeds.
3. I will practice my ensemble role as much as I practice my lead role. If I fall behind on my ensemble role because I am only focusing on my lead role, I understand that I may be dropped from my lead role.
4. I understand that tech week rehearsals are MANDATORY. I will attend every tech week rehearsal or may lose a show for every missed rehearsal.
5. I understand that if I have too many absences from ensemble or lead rehearsals I may be dropped from my lead role.
6. I understand that my behavior at rehearsals and the way I treat ALL cast, staff and volunteers will determine whether I receive a lead role and whether I keep my lead role.
7. I understand that my behavior in past shows will be considered when casting future shows.
8. Both performers and parents understand that just because you are cast as a lead role, it does not make you better than the others in the cast and does not grant you special privileges.

I have read and understand all of the above information listed on the Performer Contract. I agree to follow the rules and help my child to understand and follow the rules.

Performer/Student Name: _____

Performer/Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

**Must be signed and turned in order to audition for a lead role. May be returned at Auditions.*